

## Seeking freelance advisors!

Berlin, 11.08.2023

**For the project *schreiben&lebenPLUS* – Professionalisation of Self-Employed Literary Creators, Lettrétage e.V. is seeking freelance advisors with expertise on all economic and business aspects of freelance literary life.**

Volume: as required/requested, on average around three to four advice-giving days per year. Each day consists of max. eight hours of consultation.

Start: October 2023

Pay: on a contract basis, **€55 per hour incl. VAT**

Application deadline: 06.09.2023

The Lettrétage literature house, an anchor institution for Berlin's freelance literary scene, aims to support the diversity, granularity and agility of that scene. Through the project *schreiben&lebenPLUS*, Lettrétage will offer advisory and support services for Berlin's freelance writers, translators, editors, book designers and literary event organisers. The individual and group consultations on all business aspects of self-employed literary practice are intended to strengthen the economic basis of self-employed members of the industry, in long-term and sustainable form. Consultations are generally held in German and English, as well as other languages if possible. Sessions can take place in person in our consulting room in Berlin-Schöneberg, or via video chat or telephone. Further information on the *schreiben&lebenPLUS* consulting programme is available at [www.literaturszene.berlin](http://www.literaturszene.berlin).

**We are seeking suitable advisors for the 2023-2025 consulting programme. If you are an expert in at least one of the following areas, we would be delighted to receive your application:**

- Acquisition, contract negotiation
- Rights and licences
- Self-promotion – online and via social media
- Writing and translation software and other relevant digital tools
- Acquiring project funding, implementing funded projects
- Opportunities and grants for comic writers
- Opportunities and grants for screenplay writers
- Opportunities and grants for book designers
- Children's and YA literature
- Künstlersozialkasse
- Accounting/tax issues
- Accounting for publicly funded projects
- Associations/contract law
- VG Wort
- Work organisation
- Podcasts and other alternative publication forms
- Self-publishing
- Crowdfunding

You are also welcome to suggest other areas you consider useful and relevant for advisory sessions, which we might then include in later calls for freelance advisors.

Requirements:

- Proven expertise in at least one of the above areas
- Interest in subjects related to freelance life in the literary industry
- We welcome applicants with first-hand experience of self-employment in the literary industry
- Communication skills, interest in individual dialogue with colleagues
- Experience of advice-giving or teaching is an advantage
- Good English skills and knowledge of other languages are an advantage

**Please send us your application by email to [info@literaturszene.berlin](mailto:info@literaturszene.berlin) by 6 September 2023, including:**

1. Short cover letter including the specific area for which you are applying
2. CV including the languages in which you are able to provide advice
3. Any other documents demonstrating your suitability (employer references, proof of training, etc.)

Lettrétage makes full use of the scope granted by public procurement law to recruit contributors from a diverse range of ethnicities, sexualities and genders to its projects. We encourage and welcome applications from people with disabilities.

More information on Lettrétage and the *schreiben&lebenPLUS* project:

[www.lettretage.de](http://www.lettretage.de)

[www.literaturszene.berlin](http://www.literaturszene.berlin)